

*Educational Service Center of Northeast Ohio  
Essex Place – 6393 Oak Tree Blvd., Independence, Ohio 44131*

**MINUTES OF REGULAR MEETING – Thursday, May 27, 2021**

The Pledge of Allegiance was recited and the meeting was called to order at 8:32 a.m.

**Roll Call -**

Present –Christine Krol, Anthony Miceli, Carol Fortlage, Anton Hocevar, Frank Mahnic

Administration Present - Bob Mengerink, Bruce Basalla, Steve Rogaski, Jennifer Dodd

**Public Participation** - There was none.

**Resolution #2021-05-01 - Approve the Agenda**

Motion: Frank Mahnic; seconded by Carol Fortlage

Ayes: Frank Mahnic, Carol Fortlage, Anthony Miceli, Anton Hocevar, Christine Krol  
*Motion carried unanimously*

**Resolution #2021-05-02 - Accept the April 2021 Check Register**

**Be It Resolved** that the Governing Board of the Educational Service Center of Northeast Ohio hereby accepts the Check Register for the period of April 1 to April 30, 2021.

Motion: Carol Fortlage; seconded by Christine Krol

Ayes: Carol Fortlage, Anthony Miceli, Christine Krol

Nays: Anton Hocevar, Frank Mahnic

*Motion carried 3-2*

**Resolution #2021-05-03 – Accept the April 2021 Financial Statements**

**Be It Resolved** that the Governing Board of the Educational Service Center of Northeast Ohio hereby accepts the Treasurer’s Financial Statements as of April 30, 2021 that includes the following reports: General Fund Analysis Report, Financial Report, Cash Position Financial Report by Fund, Schedule of Investments and Bank Reconciliation.

Motion: Frank Mahnic; seconded by Carol Fortlage

Ayes: Frank Mahnic, Carol Fortlage, Anton Hocevar, Anthony Miceli, Christine Krol  
*Motion carried unanimously*

**Resolution #2021-05-04 - Approve an Increase to the FY2020-2021 Appropriations**

**Be It Resolved** that the Governing Board of the Educational Service Center of Northeast Ohio approves an increase in appropriations in the amount of \$240,000.00.

Motion: Anthony Miceli; seconded by Carol Fortlage

Ayes: Anthony Miceli, Carol Fortlage, Frank Mahnic, Anton Hocevar, Christine Krol

*Motion carried unanimously*

The Treasurer updated the Governing Board that the Treasurer's department would be migrating to the State's "Redesign" financial software on Tuesday, June 1<sup>st</sup>. He also reported to the Board information on personnel changes on the consent agenda and commented on the Willis Towers Watson contract being renewed in the consent agenda. In addition, he shared updates on new sources of revenue, including records retention for school districts and the Emergency Assistance for Non-Public Schools (EANS) funding.

He also spoke to the changes in the cash on hand calculation done as of April 30<sup>th</sup>. Lastly, he reviewed program revenues and expenditures for FY2020-2021 with the Governing Board, as well as projections for the programs for the FY2021-2022 school year, including Ohio Online, Capstone, Crossroads, Passport, Hearing Impaired & the Visually Impaired programs.

He was asked to provide an update on the COVID 19 financial impact to the ESC at the next meeting.

**Resolution #2021-05-05 - Approve the Non-renewal of Classified Contracts**

**Be It Resolved** that the Governing Board of the Educational Service Center of Northeast Ohio declares its intention not to renew the limited contracts of the following classified employees for the 2021-2022 school year. The Treasurer is directed to give notice of this action not later than May 31, 2021.

- Louise Miller: Program Assistant: Bright Beginnings
- Anna Kutscher: Monitor/Clinic Aide: Kirtland Local Schools
- Kerri Yarborough: Administrative Assistant II: ESCNEO

Motion: Frank Mahnic; seconded by Anton Hocevar

Ayes: Frank Mahnic, Anton Hocevar, Anthony Miceli, Carol Fortlage, Christine Krol

*Motion carried unanimously*

**Resolution #2021-05-06 - Approve Reduction in Force (RIF) for Certified Employees**

**Be It Resolved** that the Governing Board of the Educational Service Center of Northeast Ohio shall reduce in force within the ranks of teaching (certified) staff, through the suspension of their employment contracts effective July 31, 2021 for financial conditions pursuant to Section 3319.17 of the Ohio Revised Code as determined by the Superintendent. The Treasurer is directed to give written notice of this action no later than May 31, 2021.

- Shannon Heilbrun: Speech and Language Pathologist: Streetsboro City
- Brad Lunder: Intervention Specialist: Passport School
- Patricia Schum: ASL Interpreter: Parma City Schools
- Amanda Carlson: Speech Language Pathologist: Brunswick City Schools

Motion: Carol Fortlage; seconded by Frank Mahnic

Ayes: Carol Fortlage, Frank Mahnic, Anton Hocevar, Anthony Miceli, Christine Krol  
*Motion carried unanimously*

**Resolution #2021-05-07 - Approve Reduction in Force (RIF) for Classified Employees**

**Be It Resolved** that the Governing Board of the Educational Service Center of Northeast Ohio shall reduce in force within the ranks of non-teaching (classified) staff, through the suspension of the employment contract effective July 31, 2021 for financial conditions pursuant to Section 3319.172 of the Ohio Revised Code as determined by the Superintendent. The Treasurer is directed to give written notice of this action no later than May 31, 2021.

- Robert Pokorny: Educational Aide: Cleveland Heights/University Heights City and Shaker Heights City Schools
- Chelsea Sanz-Benson: Educational Aide: Streetsboro City Schools
- Lisa Stunek: Computer Lab Aide: Brecksville-Broadview Hts. City Schools

Motion: Frank Mahnic; seconded by Anton Hocevar

Ayes: Frank Mahnic, Anton Hocevar, Carol Fortlage, Anthony Miceli, Christine Krol  
*Motion carried unanimously*

**Resolution #2021-05-08 - Approve Medical Rates for Medical, Dental, Vision and Life Insurance Coverage for 2021-2022**

**Be It Resolved** that the Governing Board of the Educational Service Center of Northeast Ohio approve the following rates for medical coverage with Cigna PPO and Cigna HSA and MetroHealth HMO, MetLife Dental and Life Insurance and Anthem Vision Coverage for eligible employees for the 2021-2022 school year.

| <b>Medical Coverage:</b>                                    | FY2020-2021 | FY2021-2022 |
|---|-------------|-------------|
| Cigna PPO - Employee Monthly                                | \$870.22    | \$951.47    |
| Cigna PPO - Employee+Spouse Monthly                         | \$1,740.44  | \$1,902.93  |
| Cigna PPO - Employee +Child(ren) Monthly                    | \$1,653.43  | \$1,807.80  |
| Cigna PPO - Family Monthly                                  | \$2,575.86  | \$2,816.35  |
|   |             |             |
| Cigna HSA \$2,000 Deductible - Employee Monthly             | \$734.25    | \$802.80    |
| Cigna HSA \$2,000 Deductible - Employee+Spouse Monthly      | \$1,468.48  | \$1,605.58  |
| Cigna HSA \$2,000 Deductible - Employee +Child(ren) Monthly | \$1,395.06  | \$1,525.31  |

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|  |            |            |
|--|------------|------------|
| Cigna HSA \$2,000 Deductible - Family Monthly                | \$2,173.36 | \$2,376.27 |
| Cigna HSA \$6,350 Deductible - Employee Monthly              | \$642.47   | \$702.48   |
| Cigna HSA – Employee + Spouse Month                          | \$1,284.94 | \$1,404.95 |
| Cigna HSA \$12,700 Deductible - Employee +Child(ren) Monthly | \$1,220.68 | \$1,334.69 |
| Cigna HSA-Family Monthly                                     | \$1,901.71 | \$2,079.33 |
| Metro/Skyway - Employee Monthly                              | \$637.38   | \$696.89   |
| Metro/Skyway - Employee + Spouse Monthly                     | \$1,274.74 | \$1,393.75 |
| Metro/Skyway - Employee+Child(ren) Monthly                   | \$1,147.27 | \$1,254.38 |
| Metro/Skyway - Family Monthly                                | \$1,912.11 | \$2,090.63 |
| <b>Dental Coverage:</b>                                      |            |            |
| MetLife - Employee Monthly                                   | \$34.00    | \$34.00    |
| MetLife - Employee+Spouse Monthly                            | \$64.98    | \$64.98    |
| MetLife - Employee +Child(ren) Monthly                       | \$74.76    | \$74.76    |
| MetLife - Family Monthly                                     | \$108.58   | \$108.58   |
| <b>Vision Coverage:</b>                                      |            |            |
| Anthem Blue View Vision - Employee Monthly                   | \$6.61     | \$6.61     |
| Anthem Blue View Vision - Employee+Spouse Monthly            | \$11.56    | \$11.56    |
| Anthem Blue View Vision - Employee+Child(ren) Monthly        | \$12.56    | \$12.56    |
| Anthem Blue View Vision - Family Monthly                     | \$19.10    | \$19.17    |

## Metlife Life Insurance

|                        |         |         |
|------------------------|---------|---------|
| Basic Life/per \$1,000 | \$0.090 | \$0.090 |
| AD&D/per \$1,000       | \$0.015 | \$0.015 |

Motion: Anthony Miceli; seconded by Frank Mahnic

Ayes: Anthony Miceli, Frank Mahnic, Anton Hocesvar, Carol Fortlage, Christine Krol

***Motion carried unanimously***

The Superintendent updated the Governing Board on the fact that employees will be back in the office June 1<sup>st</sup>. He also noted that the Connect Board was interviewing candidates to replace the current Executive Director at the Connect ITC. He also stated that the Humanitarian Awards at the three locals school districts will be delivered to the district administrators to present at the individual graduation ceremonies. In addition, he shared that the ESC administration was reviewing roles and responsibilities to determine office needs in replacing two key administrative assistants and two HR personnel. Lastly, due to a request from Mrs. Fortlage, there was discussion on Critical Race Theory and the 1619 Project.

**Resolution #2021-05-09 - Approve Consent Agenda**

**Be It Resolved** that the Governing Board of the Educational Service Center of Northeast Ohio approves the Consent Agenda with the following items:

- a. Minutes of April 22, 2021 Regular Meeting
- b. 2021- 2021 Service Contract of Non-Public Entity
- c. 2021-2022 Inter-district Service Area Contract
- d. Achievement Centers for Children 2021-2022 Program Agreement
- e. Positive Education Program 2021-2022 Program Agreement
- f. List of Personnel Changes
- g. List of New Teacher Substitutes – North Coast Shared Service Alliance
- h. List of Teacher Substitute Renewals-North Coast Shared Service Alliance
- i. 2021-2022 Salaries for PEP Staff
- j. 2021-2022 Salaries for Bright Beginnings Staff
- k. Willis Towers Watson 2021-2022 Contract

Motion: Carol Fortlage; seconded by Frank Mahnic

Ayes: Carol Fortlage, Frank Mahnic, Anton Hocevar, Christine Krol, Anthony Miceli

***Motion carried unanimously***

**Resolution #2021-05-10 - Executive Session**

**Be It Resolved** that the Governing Board of the Educational Service Center of Northeast Ohio enters into Executive Session for the purpose of discussing: 1) employment and 2) compensation of employees of the board per ORC 121.22(G).

Motion: Frank Mahnic; seconded by Anton Hocevar

Ayes: Frank Mahnic, Anton Hocevar, Carol Fortlage, Anthony Miceli, Christine Krol

***Motion carried unanimously***

Time Enter: 9:38am

Time Exit: 9:56am

**Board Reports**

Mrs. Fortlage stated that the Tech Committee met but there was no report. Also, she stated that she was bringing forward two resolutions at the next Board meeting for vote regarding Critical Race Theory and health privacy.

Mr. Mahnic reported that he enjoys the Tech Committee meetings as they are very informative. It was also noted it was amazing what work has been accomplished and is still being done due to the updates and improvements in technology.

Mr. Hocevar did not have a report, but mentioned that there was a Facilities Committee meeting following today's board meeting.

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Dr. Krol reported on the curriculum meeting. She reported that the Ashland cohort would be starting in September and that the Dale Carnegie program would be starting in October. She also shared that teachers in Maple Heights and Berea schools were being supported in blended learning, and that there was a report regarding the Passport and Capstone programs. In addition, the Educator Quality department had trained 37% of the statewide participants in the new teacher evaluation system. The department has also recently received \$200K in grants from ODE for additional training. Lastly, the Ohio Online program was looking at Pearson as another provider. A review of the OOLP enrollment shows that in FY2020 there were 585 students enrolled compared to 5,400 in FY2021 and there were 2,417 courses sold in FY2020 compared to 19,000 in FY2021.

Mr. Miceli reported on the curriculum meeting and noted that there is a general increase in the number of networks provided by the ESC and the participation in these networks. He also shared that the ESC would be helping develop a retreat for the Greater Cleveland Diocese schools.

### **Future Agenda Items**

- Risk Assessment
- Continuation of Cash on Hand reports
- Updates on Emergency Assistance for Non-Public Schools
- COVID-19 Workplace Financial Impact
- Resolutions for the June 2021 Board Meeting

### **Resolution #2021-05-11 - Adjournment at 10:15 a.m.**

Motion: Frank Mahnic; seconded by Anthony Miceli

Ayes: Frank Mahnic, Anthony Miceli, Carol Fortlage, Anton Hocesvar, Christine Krol  
*Motion carried unanimously*

### **ADDITIONAL DATES TO REMEMBER**

*Next Governing Board Meeting – Thursday, June 24, 2021 @ 8:30a.m.*

Minutes submitted by Bruce Basalla

Minutes approved 06/24/2021



President



Treasurer